**OPEN UNTIL FILLED**

**POSITION:** Wastewater Superintendent (Full Time)

**SALARY & BENEFITS:**  
Starting Salary: (Dependent on Qualifications)  
Health Insurance, Life Insurance, Dental – paid

Holiday, Vacation, Personal and Sick pay.

**REQUIREMENTS:**

* Must be able to communicate effectively with supervisors and co-workers.
* Need to have a good mechanical aptitude.
* Must be able to have a working aptitude of basic mathematical calculations.
* Must be able to work some weekends and Holidays.
* Must be available to be “on call” for emergencies from time to time.
* Must be able to work in noisy environments.
* Must be able to work in extreme weather conditions from time to time.
* Experience relating to: water treatment, laboratory testing, pumping operations, chemical feed systems, SCADA operations, on-line instrumentation, basic maintenance.
* Must have a good understanding of plumbing systems.
* Must have a valid driver’s license.
* Must be able to pass background a check.
* High school diploma or equivalent
* Ability to pass drug screening.
* Must possess a minimum of Class II Wastewater issued by IDEM or be able to obtain within 2 years of starting.

**DUTIES:**

* The utility operator is responsible for all wastewater plant operation work that may include laboratory tests and reporting.
* Must have knowledge of the Wastewater Plant with the ability to sample and perform all tests.
* Monitors for plant NPDES requirements including industrial water testing.
* Perform routine plant testing.
* Must run and understand Plant Control Analysis. Will also be required to work in operations as needed.
* Must be able to talk with public and contractors regarding concerns and complaints.
* Duties will be performed both indoors and outdoors in various weather conditions.
* Laboratory will work with hazardous chemicals.
* Moderate physical effort is expected in the set up and operation of equipment.
* Operate UV disinfection system.
* Maintain motors, pumps and blowers.
* Assist in grounds maintenance of the plant.
* Collect samples for laboratory testing.
* Must be able to lift up to 50 lbs.
* Any other duties as defined by the Town Manager.

Please submit resumes along with a cover letter and references to:

Topeka Town Hall

c/o Stewart Bender

P.O. Box 127

Topeka, IN 46571

260-593-2300

townmanager@topeka-in.gov